



CITY MANAGER'S OFFICE

CITY OF CULVER CITY

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MARTIN R. COLE  
Assistant City Manager

April 7, 2009

Pam and Richard Rownak  
11176 Barman Avenue  
Culver City, CA 90230

RE: Request for Appeal of Municipal Code Appeals Committee Decisions  
Letter dated April 6, 2009

Dear Mr. and Mrs. Rownak:

I hereby acknowledge receipt of your letter dated April 6, 2009 (received by my office on April 6, 2009).

Your letter states in pertinent part:

"We are requesting...an appeal of all Municipal Code Appeals Committee decisions...dated July 17, 1997 and...February 8, 2000."

Section 9.04.445(B)(2) of the Culver City Municipal Code states:

"The decision and order of the Municipal Code Appeals Committee shall be final unless an appeal in writing to the City Council of the decision is filed with the City Clerk within ten (10) working days of the date of decision by the Municipal Code Appeals Committee."

The date of your written appeal was filed with my office more than ten working days from the dates of the decisions referenced in your letter. Therefore, in accordance with Section 9.04.445(B)(2), the decisions of the Municipal Code Appeals Committee have become final. I am, therefore, unable to process your request for a hearing before the City Council.

Sincerely,

Martin R. Cole, MPA  
Assistant City Manager/City Clerk

Attachment: Letter from Pam and Richard Rownak dated April 6, 2009

cc: The Honorable City Council  
Jerry B. Fulwood, City Manager  
Carol A. Schwab, City Attorney  
Ela Valladares, Deputy City Clerk